



ADU SPORTS TOURS CAMBODIA HOUSEBUILD TOUR

Tour Information, rules & regulations

1. COST

1.1 Variation to tour cost

- Once quoted it is expected that the costs will not change, however the tour management reserves the right to vary costs by no more than 10% of the total cost (up or down). Prices will be 100% confirmed two months prior to the tour departing and will be communicated in writing.
- Once price is set, no changes to pricing will be made without the full agreement of all participants.

1.2 Individual spending money

- Individuals are responsible for their own spending money. It is recommended you take spending money to cover costs of meals, snacks, presents, personal purchases etc.

1.3 Fundraising

- Tour participants are required to fundraise or donate themselves the cost of the house build as a collective group. Any fundraising is to be organised by the participants and must be approved by ADU Sports Tours management prior to commencement.
- Tour participants may wish to fundraise to do extra projects while on tour. This may include projects at the Heartprint House Community support centre, or a local village. The full amount raised must go to the said projects and cannot be used by the participant for their individual needs.
- Any remaining fundraising money must be donated to the Heartprint charity and cannot be refunded or split amongst tour participants.

1.4 Payment Dates/Requirements:

- A non-refundable deposit will be required to hold your position on the tour.
- Arrangements can be made to pay in instalments if you require.
- No person will be permitted to take part in the tour if all payments have not been completed.
- Persons who withdraw from the tour after signing this agreement will be liable for all costs incurred by ADU Sports tours towards the tour.

2. BEHAVIOUR / RULES

- No person, under age (in respect to relevant country laws) will be allowed to drink or smoke.

- No person will partake in any illegal activity while on tour.
- Persons must ensure they abide by all customs of the country they are in.
- Any photos or videos taken of any member of the tour may be used by ADU Sports Tours or any other person/business deemed appropriate by tour management.
- Persons must follow the tour itinerary and remain with the tour at all times, unless otherwise approved by the tour management.
- Authorise ADU Sports Tours to disclose Participant's personal details within ADU and to external organisations (such as host organisations) to the extent as required for the administration of the ADU tour.
- Tour participant must agree to sign a child protection policy and may also be asked to provide a police check if required.

3. PASSPORTS / TRAVEL

- Individuals are responsible for having their own passports with a valid expiry date of six months after the tour completion date.
- All passports **MUST** be given to tour management on request.
- No member is permitted to ride on the back of a motorcycle unless first authorised by the tour management.
- If a tour member chooses to have ADU Tours book their flights they will be quoted separately for the flights plus a small administration fee. This is at the discretion of ADU Sports Tours management.

4. INSURANCE

- This tour does not include travel insurance.
- It is a tour member's responsibility to purchase comprehensive travel insurance.
- ADU Sports Tours takes no responsibility for the travel insurance you choose to purchase.
- Tour members must provide a copy of their travel insurance policy to ADU Sports Tours.

5. MEDICAL

5.1 Injuries

- Tour staff will treat persons sustaining what are viewed as minor injuries, and immediate contact with next of kin will not be undertaken.
- Persons sustaining major injuries, defined by requiring hospital or medical clinic visitation will have tour staff contact next of kin at the quickest appropriate time in which they can be contacted.
- Participant agrees to contact ADU Sports Tours staff in case of emergency when in host country within 2 hours of emergency occurring.

5.2 Illness

- Persons may be given medicines at the discretion of the tour staff. These medicines of which they may be given will be listed on the tour medical form. Any of these or other medicines, which a member is not able to take, must be highlighted on the medical form.
- If a person is sick and cannot receive treatment from tour staff member, they may at the discretion of the tour staff be taken to a private hospital.
- Participant agrees to contact ADU Sports tours staff of any sickness when in host country as soon as practicable.

5.3 Immunisation

- This is the responsibility of each individual to research and obtain at his or her discretion and own cost.

6. MISCELLANEOUS

- The tour management reserves the right to make any decision in the best interest of the tour not outlined within this document.
- The tour management will determine any interpretations of anything contained within this document.
- All members MUST submit their medical forms detailing all relevant medical information that may or may not affect a member of the tour.
- All members (or parents/guardians if under 18) must detail to tour management all known medical and criminal history, which may or may not affect them or any other member of the tour. This information will be kept strictly confidential.
- There will be no refund of monies if an activity is cancelled due to inclement weather or circumstances beyond our control.
- No responsibility will be taken for delayed or cancelled flights out of our control.
- All tours are administered with the best intention and we take no responsibility for things that occur outside of our control.

7. CANCELLATION POLICY:

All deposits are non-refundable and non-transferable. Cancellation of the Tour (by Participant or ADU) must be in writing (by email or mail). No verbal cancellations will be accepted. Below is ADU's cancellation policy should Participant choose to cancel their tour prior to departure, or in the case ADU is required to cancel the program due to circumstances out of its control. The amount of the cancellation fee is determined by the number of days prior to tour departure date that the written cancellation notice is received and is specified as follows:

Once flights are confirmed in addition to other outlined cancellation fees, costs lost through flight cancellations or changes will be the financial responsibility of the tour member.

If a dispute arises between the parties to this Agreement with regard to any of the provisions or the performance of any Terms and Conditions of this Agreement, all forms of dispute resolution, including mediation, arbitration, and legal proceedings of any kind, shall be brought exclusively in Queensland Australia.

The parties to this Agreement hereby submit and agree to jurisdiction in Queensland, Australia in all forums for mediation, arbitration, and legal proceedings, including state and federal court actions. Should a party institute proceedings in another state/territory or country, the parties then agree that ADU Sports Tours Pty Ltd has the right to have said action or proceeding transferred to Queensland, and the party bringing the action or proceeding shall cooperate accordingly.

PERIOD OF NOTICE

1. On or before ninety five (95) days prior to departure

CANCELLATION RATE

20 % of total tour cost excluding
Non Refundable Deposit.

2. Within ninety four (94) days to thirty (30) days prior to departure	40% of total tour cost excluding Non Refundable Deposit
3. Twenty nine (29) days to fourteen (14) days prior to departure	75% of total tour cost excluding Non Refundable Deposit
4. Thirteen (13) days or less prior to departure	100 % of total invoice of the tour.